### Quick Start Guide

## PT4900-TM-V2

### 19 in. High Bright Teleprompter w/ Talent Monitor Kit



### **OVERVIEW**

Ikan's professional teleprompter series is designed for a quick and easy setup to work efficiently in studio or broadcast applications. The teleprompter includes a 65/35 reflective glass that makes the reflection easier to see for the presenter. The lightweight aluminum teleprompter has multiple 1/4-20" and 3/8-16" threads for mounting to a tripod or pedestal. The monitor includes HDMI, Composite, and VGA video inputs. Its high bright screen ensures clear visibility in any lighting condition. An intuitive image flip button allows for easy adjustment of the display orientation. This teleprompter kit also features a 19" widescreen SDI talent monitor with a built-in tally light.



What's Included



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### What's Included



www.ikancorp.com | 1.713.272.8822 | sales@ikancorp.com

### **Teleprompter Assembly Setup**

### Step 1

Place the Hood Attachment Frame over the Glass Holder. Then place the glass against the Glass Holder. Make sure the screws pass through the holes on the both the Hood Attachment Frame and the Glass Holder.



#### Step 3

Remove the monitor mounts from the teleprompter base using the included larger 4mm hex key to loosen from the 15mm rods.

### Step 2

Secure the Glass Holder by fastening the knurled nuts to the screws as pictured below.



#### Step 4

Put the washers on before tightening the screws. The washers and 4 additional screws are inside a bag on the bottom foam.





After the monitor mounts are attached, adjust the 15mm rods to accommodate the monitor. Leave about 1 inch of room for the teleprompter bracket. Make sure the 15mm rods go through both set of monitor mounts. Please ensure that all screws are properly tightened after inserting the monitor. \*SAFETY NOTE\* Make sure to leave at least 2 inches of the rods inside the teleprompter base.



### Step 6

While sliding the teleprompter bracket into the slot of the Glass Frame Holder Bracket, pull on the red knob to allow the bracket to fully slide in.

### Step 7

Once the bracket is in place, tighten the side screw to lock in place. Double check and make sure all the screws are tightened with the included hex keys.







**Step 8** Fold the flaps of the Hood alongside the edges of the Hood Attachment Frame. The Hood Attachment Frame includes six threaded clinch studs. Make sure to put the holes on the hood through the threaded clinch studs. The flaps of the Hood are magnetic so they will automatically attach and give extra support.



#### Step 9 To prevent light from leaking through the hood, seal both zippers down.





Step 10 Locate the threaded clinch studs on the Hood Attachment Frame and fasten the included nuts to the clinch studs.



**Step 11** Fasten all six of the nuts to the threads on the hood frame to secure the hood to the teleprompter.



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If you need to use the Tall Riser Plate, you will need to use the Large Riser Bracket. Insert the Large Riser Bracket through the channel on the Tall Riser Plate The Large Riser Bracket includes a location pin for use with cameras that feature a location pin hole. If your camera does not feature a location pin, you can remove the location pin by unscrewing it.





Once the Large Riser Bracket is inserted into the channel. Hold it in place and move on to Step 14.



Place the riser below your camera and fasten the 1/4-20 camera screw to the bottom of your camera to secure it to the riser plate.



Slide the threaded studs into the channel of the base. Make sure they are aligned to the spacing of the holes on the riser plate.



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Once the threaded studs are aligned to the holes of the riser plate, put the threaded studs through the holes of the riser plate.



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Mount your own tripod plate to the sled by aligning the 1/4-20 and/or 3/8-16 screws and fastening them to the Sled. It is recommended that you connect your tripod plate to front of the Sled so that you can balance your teleprompter easier. Once your tripod plate is connected to the Sled, mount the tripod plate to your tripod head.



### Step 19

Slide the entire teleprompter system into the Sled. Once the teleprompter system is inserted, you can balance it by sliding it along the Sled until the center of gravity is determined.

#### Step 20

Once the center of gravity has been determined, tighten the thumb screws to keep the base from sliding.





Step 21 To secure your teleprompter system, insert the included headless screws into the threads behind and in front of the Base.



Step 22 The headless screws should be inserted to the threads as pictured below.



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Align the holes of the monitor to the VESA Adapter.



### Step 24

Attach the VESA adapter to the monitor by fastening the screws to the monitor



Place the Height Adjustment Plate in the Rod Adapter and align the holes.



Align the threads of the 1/4-20 thumb screw to the threads on the VESA Adapter.



## Step 28

Fasten the screws to secure the Talent Monitor to the Rod Adapter.



Attach the Talent Monitor Mount to the Teleprompter system by inserting the Rod Adapter to the 15mm rods.



### Step 30

Once the Talent Monitor Mount has been inserted to the 15mm rods, secure the Talent Monitor by fastening the thumb screws.



### **Monitor Ports**



BNC – AV Composite Input VGA – Video Graphics Array DE15 Connection HDMI – High-Definition Multimedia Interface Input Connection Power Port – 12-24v Input



HDMI - Switch HDMI input

VGA - Switch to VGA input

AV - Switch to composite BNC input

Flip – Toggle image flip

(Can be set to horizontal, vertical, or both via menu) Up Arrow – Toggle up to adjust setting Menu – Access to monitor settings Down Arrow – Toggle down to adjust setting

### **Monitor Menu Settings**

Video Config Contrast (White Level) Brightness (Black Level) Tint (Chroma Hue) Chroma (Chroma Saturation) Sharpness (Detail) RGB Setup – Manually configure RGB Return System Config Menu Duration – Set duration of how long menu stays on screen Video Ratio – Set screen aspect ratio 16:9 or 4:3 (4:3 is native resolution, 16:9 will create black bars) Flip-H – Assign toggle button to flip image horizontally Flip-V – Assign toggle button to flip image vertically Reset – Factory reset Return PC Setup (Only available for VGA) H-Position – Adjust horizontal position V-Position – Adjust vertical position Auto – Monitor automatically adjust position Return

Exit

### How to set-up FLIP button feature:

- 1. Press MENU button
- 2. Navigate to SYSTEM CONFIG.
- 3. Navigate to FLIP-V or FLIP-H
- 4. Change FLIP-V and/or FLIP-H to "ON"
- 5. Exit MENU
- 6. The FLIP button should now be activated and can be pressed to mirror the image Horizontally or Vertically
- 7. When FLIP-H is ON, the image will flip Horizontally
- 8. When FLIP-V is ON, the image will flip Vertically
- 9. If both are ON, the FLIP button will toggle both Horizontal and Vertical flip



### Watch our VIDEO TUTORIAL on how to assemble PT4900-V2 Teleprompters:



https://ikancorp.com/pt4900-v2-tutorial-videos/

## **Optional Accessories**

PT4U-G	Replacement Glass for PT4900-V2		
M19W-V2	19" Talent Monitor Add On Kit for PT4900-V2		
PT-PEDAL	Teleprompter Foot Control Pedal		
PT-CONTROLLER	R Teleprompter Rotary Controller		
PT-CASE-4U	Rolling Hard Case for PT4900 Teleprompter		



### Foam Case

To make your teleprompter more portable, we packed it in a reusable, high-quality foam. The shape and size of the foam was designed to fit into Ikan's PT-CASE-V2.



### \*\*DO NOT THROW AWAY FOAM CASE\*\*

### Learn More

More dynamic information at official website: www.ikancorp.com

## Support

Contact email: support@ikancorp.com

#### CONDITIONS OF WARRANTY SERVICE

- Free service for one year from the day of purchase if the problem is caused by manufacturing errors.
- The components and maintenance service fee will be charged if the warranty period is expired.

#### Free Service will not be Provided in the Following Situations: (\*Even if the product is still within the warranty period.)

- Damage caused by abuse or misuse, dismantling, or changes to the product not made by the company.
- Damage caused by natural disaster, abnormal voltage, and environmental factors, etc.

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SUPPORT YOUR IMAGE



# Pedestal



#### NINGBO EIMAGE STUDIO EQUIPMENT CO., LTD

Add: No.1230 South Cihai Rd,Luotuo Industry zone, Zhenhai, Ningbo, China. 315202 Tel:+86-574-86590031/86590061 E-mail: sales@eimagevideo.com



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#### Warning

Please read this manual completely before using the EP880XF / EP880XFK pedestal. Improper use could damage the equipment and/or lead to personal injury. This manual contains important information for proper equipment use and precautions to avoid personal injury.

Familiarize yourself with this manual and keep it handy for easy reference while pedestal is in use.

For your safety, follow all of the precautions and instructions listed below.

#### Safety Notes

- ▲ Failure to follow these precautions can result in personal injury.
- ▲ Keep your upper body away from the upper column while pumping air.
- ▲ If the air pressure exceeds necessary levels for the camera weight the column may quickly rise and cause injury or equipment damage.
- ▲ Engage the safety lock when removing your camera. Center column may rise quickly when the camera is removed.
- ▲ Do not exceed the load capacity of the pedestal or video head. Overloading the pedestal could result in spontaneous collapse or failure of equipment locks.
- ▲ Do not dismantle or remove any parts of the pedestal that are not designed to be removed. This may result in the warranty being voided, equipment damage, or personal injury.
- ▲ Check all safety equipment locks for tightness and effectiveness. If locks are not effectively tightened, equipment may slip or fall off, causing personal harm or damage to equipment.
- Engage all safety locks when storing or transporting the pedestal.
- ▲ Check the air pressure before using the pedestal. Air pressure can change while in transport, while being stored, or when there is a change in temperature. The relief valve can handle some changes, but the operator should always check the air pressure gaugebefore use.
- ▲ It is recommended to remove air completely during transport or long periods of storage.





A EP8	380SK	
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	Model	EP880S	Model
	Max.Height range	165.0cm / 65.0in	Max.Height ran
_	Min.Height range	86.0cm / 33.9in	Min.Height rang
_	One-shot stroke	38.0cm / 15.0in	One-shot stroke
_	Payload	32.0kg / 70.4lbs	Payload range
_	Net weight	24.2kg / 53.2lbs	Net weight
	Component		Component
_	Pedestal	EP880S	Head
_	Dolly	EI-7007	Pedestal
_	Packing	Pedestal (Aluminum Case) Dolly (SC-5 Carrying Bag)	Dolly
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Model	EP880SK
Max.Height range	182.5cm / 71.9in
Min.Height range	103.5cm / 40.7in
One-shot stroke	38.0cm / 15.0in
Payload range	28.0kg / 61.5lbs
Net weight	28.8kg / 63.4lbs
Component	
Head	GH25
Pedestal	EP880S
Dolly	EI-7007
Packing	Head (Box Packing) Pedestal (Aluminum Case) Dolly (SC-5 Carrying Bag)

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**A** EP880S





14. Air Inlet
15. Dolly Leg
16. Lower Column Lock Knob
17. Column Stopper
18. Pedestal Leg
19. Lower Column
20. Leg Lock Knob
21. Upper Column Lock Knob
22. Air Pressure Gauge
23. Air Pressure Bleed Valve
24. Extension Column
25. Extension Column Locking Screw
26. Air Pump

A EP880SK



Head bowl
Grip Wheel
Safety Locker
Upper Column
Column Safety Latch
Dolly
Rubber Foot Hook
Rubber Foot Hook Groove
Dolly Wheel Angle Lock
Dolly Wheel Lock
Cable Guard
Cable Guard Height Lock
Dolly Leg Locking Button
Air Inlet

15. Dolly Leg
16. Lower Column Lock Knob
17. Column Stopper
18. Pedestal Leg
19. Lower Column
20. Leg Lock Knob
21. Upper Column Lock Knob
22. Air Pressure Gauge
23. Air Pressure Bleed Valve
24. Extension Column
25. Extension Column Locking Screw
26. Air Pump
27. GH25 Fluid Head



#### **B:** Setting up of the Pedestal

#### B-1: Setting up of the dolly

1. Remove the dolly from the box and spread the outer legs until the dolly leg locking buttons click into place.



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#### C:Mounting the Head

- 1. Place the GH25 Head into the 100mm bowl.
- 2. Secure the head with the locking knob and level the head using the built-in bubble level.
- 3. Attach the quick release plate to your camera and slide the plate onto the GH25 Head.





#### B-2: Setting Pedestal on the dolly

- 1. Take the pedestal out of the box.
- 2. Spread the pedestal legs and insert the lower column into the center hole of the dolly until it stops at the column stopper.
- 3. Place the spiked feet over the rubber foot hook groove and secure the rubber hooks over the feet.
- 4. Engage the lower column lock.

D



#### D: Air Pump operation

- **D-1: Air Pump Parts** 
  - 1. Handle
  - 2. Hose Hanger
  - 3. Cylinder
  - 4. Hose
  - 5. Nozzle lock
- 6. Nozzle
- 7. Pump Feet

#### D-2



#### D-2: Air pump operation

- 1. Fully insert pump nozzle into air inlet.
- 2. Engage the nozzle lock lever and ensure the nozzle is secure.
- 3. Close the pedestal bleed valve and release the column lock and safety catch.
- 4. With the camera mounted on the pedestal, place the pump on stable ground and pump air into the column.
- Continue adding air until the pedestal is at the required level. Use the bleed valve to release air if too much is added.
- 6. Unlock the pump nozzle and remove it from the air inlet.



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#### E: Air Release Valve

It may become necessary to release air from the center column in certain circumstances like over-filling, storing, transport, and temperature changes. To release air:

- 1. Loosen the air release valve and air will begin to exit the column. The looser the valve, the faster the air leaves.
- 2. When enough air is out, tighten the valve until it is completely shut.

#### Attention:

- Air may leak from the valve if it is not completely tightened.
- DO NOT attempt to add air to the column through the air release valve.
- Make sure the column is lowered and locked before releasing air. Column may fall and cause damage or personal injury if it is not secured.



#### F-1: Engaging the Safety Lock

- 1. Hold the grip wheel and use your body weight to push the center column down as far as it will go.
- 2. Visually check the safety latch to make sure it has properly locked, and slowly reduce weight on the center column until locking is confirmed.

#### F-2: Release the safety locker

- 1. Hold the grip wheel and use your body weight to push down on the center column.
- 2. Release the safety latch and slowly allow the column to rise.

#### Attention:

- If air is still stored in the center column, the upper column may rise quickly and cause damage or personal injury. Make sure to keep weight on the column and allow it to rise slowly.
- DO NOT release the grip wheel until you are sure the column has risen as far as it can with the amount of air present in the column.



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#### G:Column height adjustment

- 1. Unlock the upper column lock knob and release the column safety lock.
- 2. Adjust the upper column to the required height. Add air if it is too low, and release air if it is too high.
- 3. Lock the column lock knob.

#### Attention:

It is best practice to adjust column height while the camera is mounted on the pedestal.



#### H: Setting Up the Extension Column

An extension column is included with the pedestal to securely add extra height to the pedestal.

- 1. Loosen the screw on the column stopper and slide the column stopper off of the lower column.
- 2. Install the column stopper on the bottom of the extension column.
- 3. Place the extension column into the central hole of the dolly until it stops at the column stopper.
- 4. Unlock the pedestal legs, and extend them fully, then locks the legs and attach the pedestal to the dolly, inserting the central column into the extension column and securing the rubber foot hooks onto the pedestal feet.
- 5. Secure the lower column lock on the extension column.

#### Attention :

Make sure the air inlet is exposed when inserting the central column into the extension column.

#### I:Cleaning and maintenance

We encourage regular cleaning of the product.

It should be wiped regularly with a clean and dry cloth to remove the dirt and dust during normal use.

#### **Customer Information**

Customer Name	Contact No.
Address	

#### **Sales Manager**

Sales Date	Dealer
Dealer Contact No.	

#### #1 Maintenance Record

Service Date			Signature of Repairman	
Cause of Problem				
Service Result:	Solved	Unsolved	Refunded/ Replaced	