

# **PT2100 8" Teleprompter**

## User Guide



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3903 Stoney Brook Dr. Houston TX 77063  
Tel: 1.713.272.8822  
Fax: 1.713.995.4994  
[www.ikancorp.com](http://www.ikancorp.com)  
[support@ikancorp.com](mailto:support@ikancorp.com)

**INTRODUCTION**

Thank you for purchasing the ikan PT2100 8" Teleprompter. The PT2100 is extremely easy to use and will quickly become an integral part of your production kit. For more information on this and many other innovative ikan products, please visit our website: [www.ikancorp.com](http://www.ikancorp.com).

**PACKAGE INCLUDES**

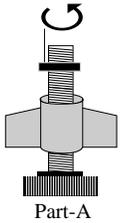
- V8000 LCD Monitor Kit
- PrompterPro Software
- User Guide
- Teleprompter Parts:



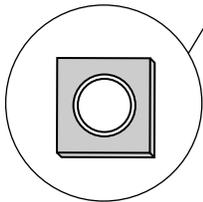
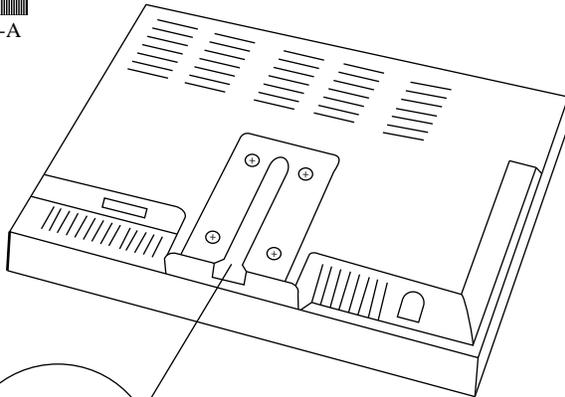
- A**  Monitor Attachment Assembly (3-Arm Thumb Nut, Screw, T-Nut)
  - B**  2 x 3/8-16 Receiving Nut
  - C**  2 x 1/4-20 Receiving Nut
  - D**  8 x T-Plate
  - E**  8 x T-Slot Nut
  - F**  2 x 3/8-16 Screw
  - G**  2 x 1/4-20 Screw
  - H**  20 x Phillips Head Screw (L)
  - I**  4 x Phillips Head Screw (S)
  - J**  L-Bracket
  - K**  Coupler Bracket
  - L**  Velcro (Hook)
  - M**  Hood (3pieces)
  - N**  8" T-Slot
  - O**  8" T-Slot with Metal Bracket (Optional Tripod Mount)
  - P**  20" T-Slot with Metal Bracket
  - Q**  Metal Frame with 30/70 Prompter Glass
  - R**  100mm Mounting Bracket (Optional Battery Mount)
- Additional Tool Needed:**
- 
- \*\* Not all parts needed for this teleprompter assembly, depends on your camera and tripod

**ASSEMBLY INSTRUCTION**

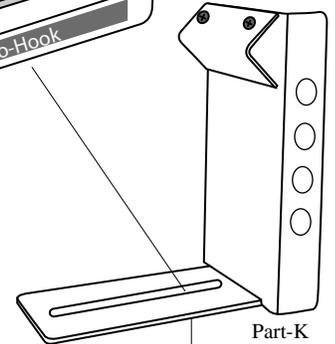
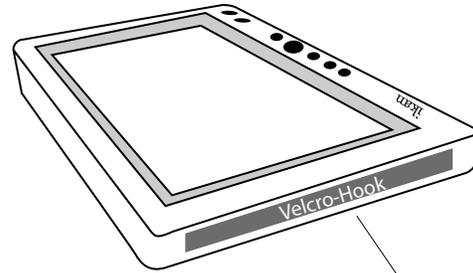
**1** Remove T-Nut from Part-A. Insert T-Nut in the receiving channel of the V8000 Monitor.



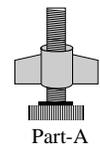
Part-A



**2** Place the Part-L on both sides of the V8000 monitor. Attach V8000 monitor to Part-K. Secure the monitor with the remaining Part-A.



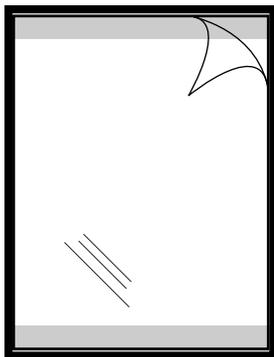
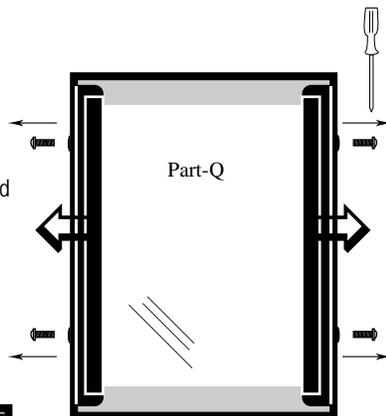
Part-K



Part-A

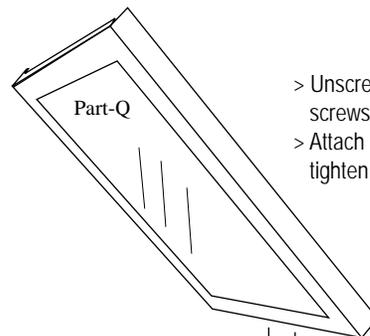
**3** Remove protective film from Part-Q.

- > Unscrew 4 x small Phillips Head screws
- > Remove glass holding tabs on both sides

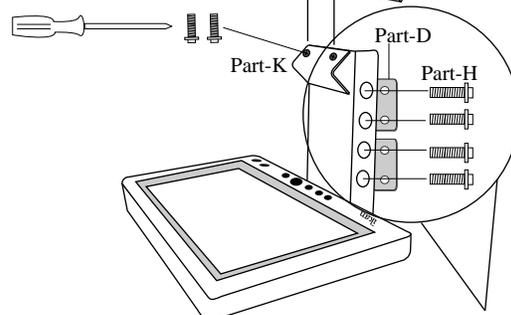


- > Peel the protective film
- > Re-install the Teleprompter glass back into metal frame

**4** Attach Part-Q to Part-K.

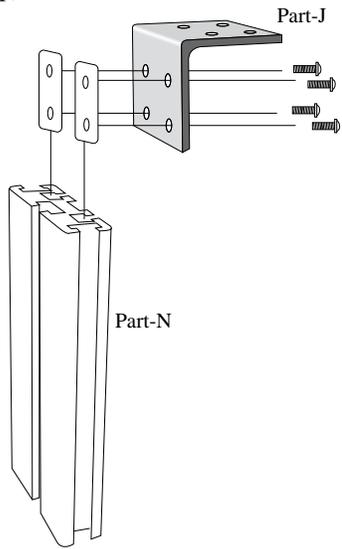


- > Unscrew the two Phillips Head screws on the Part-K
- > Attach Part-Q to the Part-K and tighten with the screws

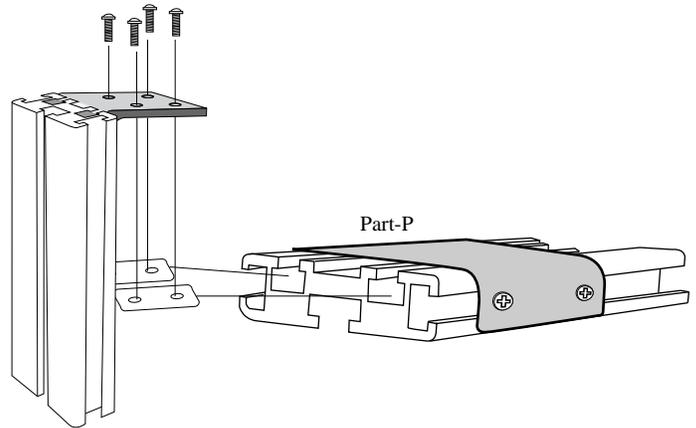


- > Install 4 x Part-D on Part-K and secure with 8 x Part-H (Place the Part-D on the inner sides of Part-K)

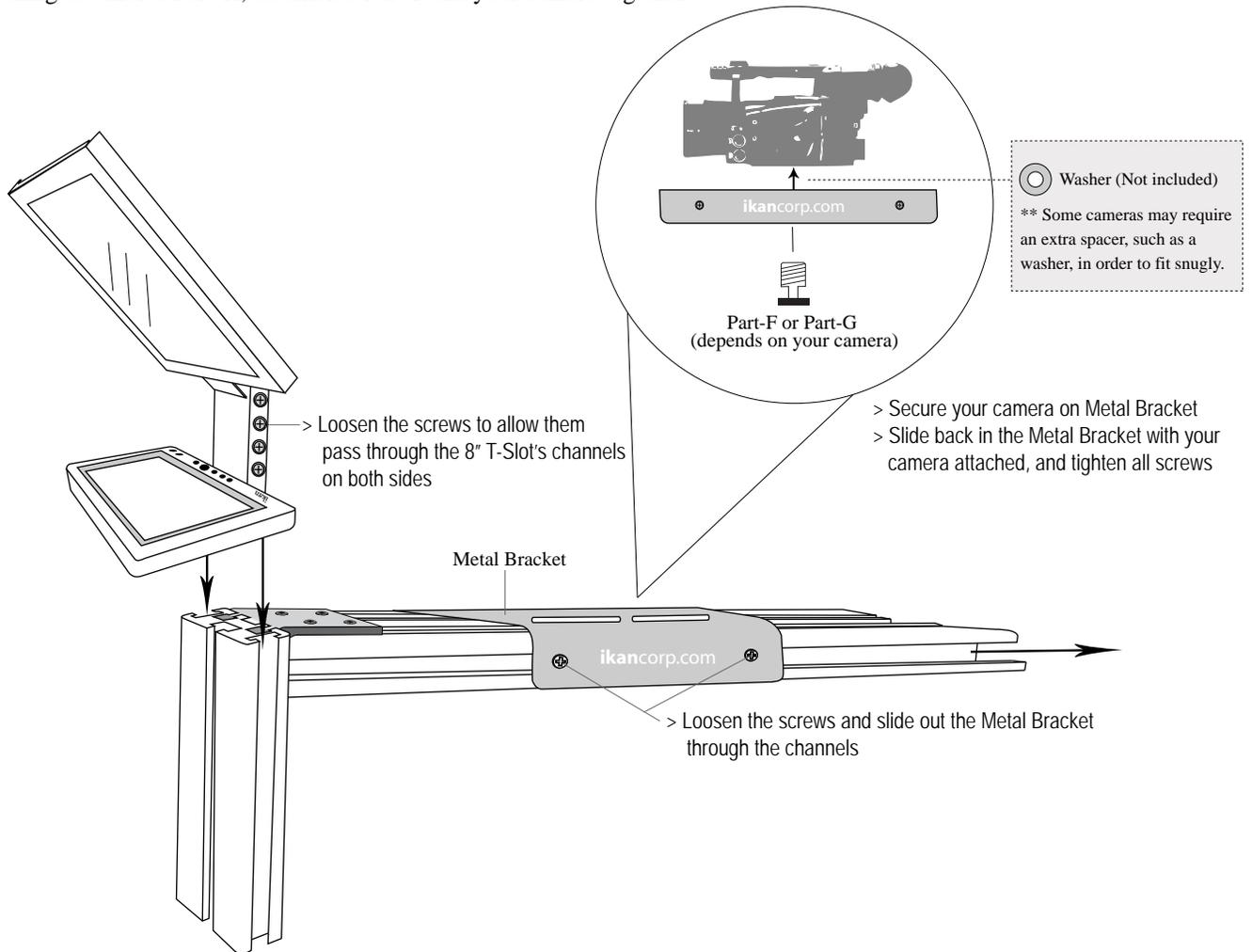
**5** Attach Part-J to Part-N. (2 x Part-D and 4 x Part-H are needed in this step)



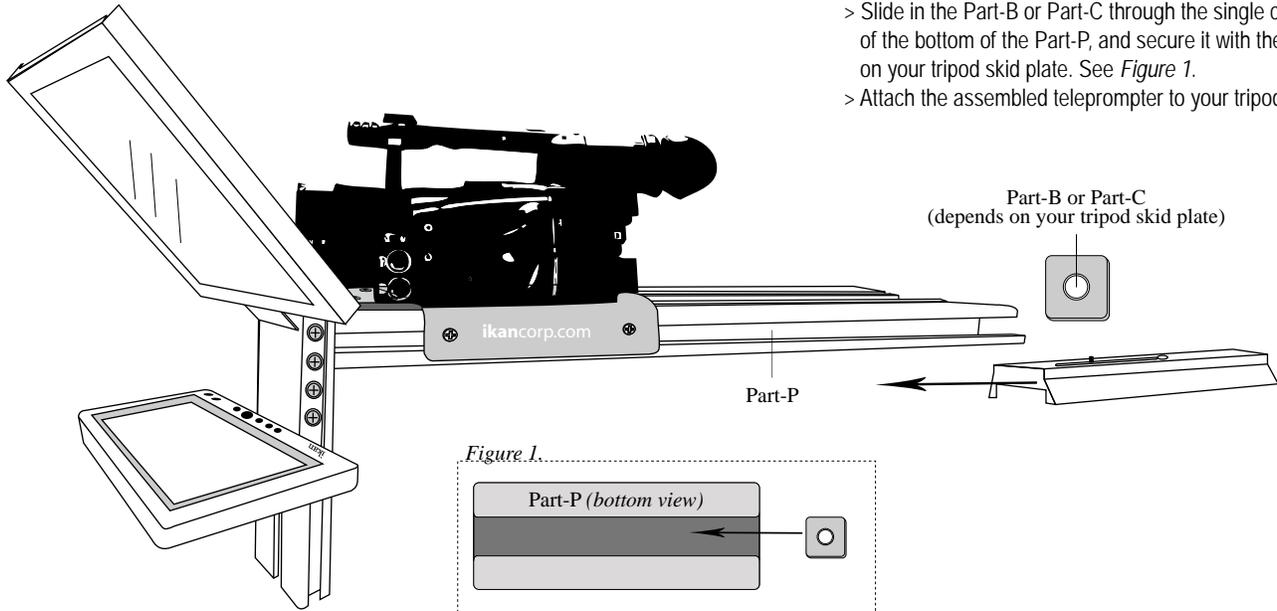
**6** Attach Part-P to the assembled parts. (2 x Part-D and 4 x Part-H are needed in this step)



**7** Attaching assembled Part-K, assembled Part-P and your camera together.

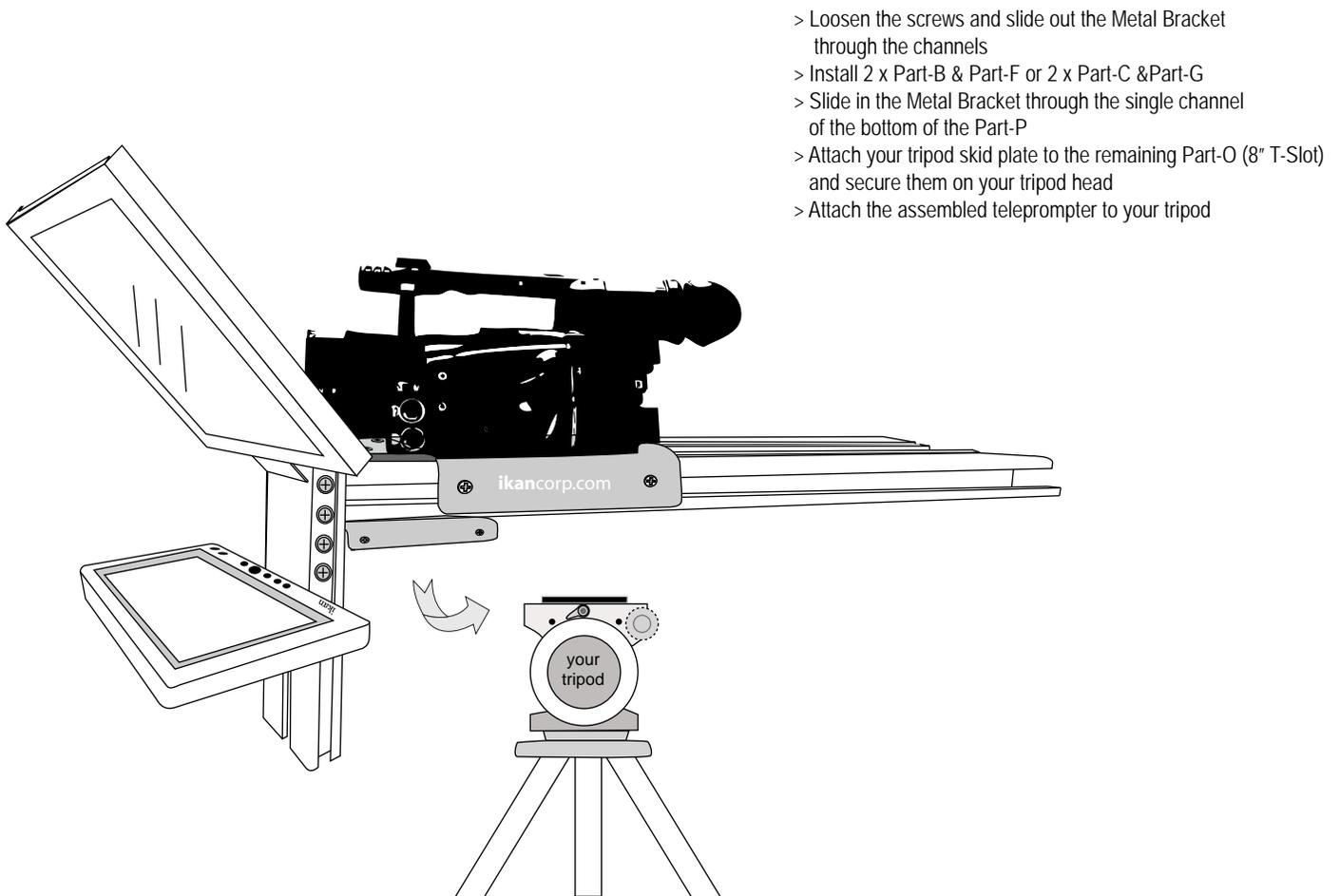


**8a** Attach your tripod skid plate directly to the teleprompter.



- > Slide in the Part-B or Part-C through the single channel of the bottom of the Part-P, and secure it with the screw on your tripod skid plate. See *Figure 1*.
- > Attach the assembled teleprompter to your tripod

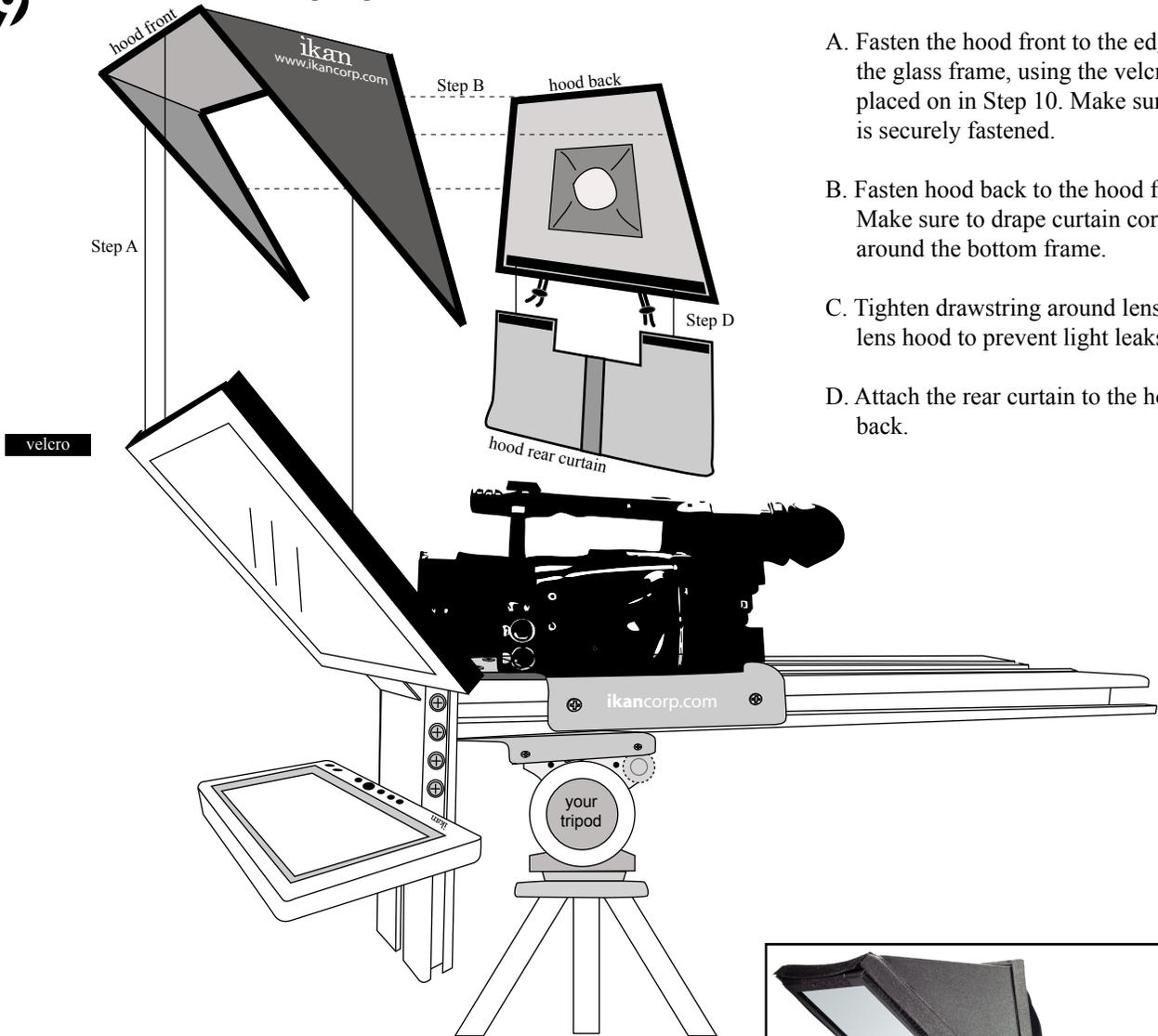
**8b** Attach your tripod skid plate to Part-O.  
 For those who use a tripod that is rear loading (ie: your tripod skid plate slides into the tripod head from the rear), we have provided an optional piece, Part-O, will allow for more convenient attaching and detaching of the PT2100 Teleprompter on your tripod.



- > Loosen the screws and slide out the Metal Bracket through the channels
- > Install 2 x Part-B & Part-F or 2 x Part-C & Part-G
- > Slide in the Metal Bracket through the single channel of the bottom of the Part-P
- > Attach your tripod skid plate to the remaining Part-O (8" T-Slot) and secure them on your tripod head
- > Attach the assembled teleprompter to your tripod



Attach Part-M to the teleprompter.



- A. Fasten the hood front to the edges of the glass frame, using the velcro you placed on in Step 10. Make sure it is securely fastened.
- B. Fasten hood back to the hood front. Make sure to drape curtain correctly around the bottom frame.
- C. Tighten drawstring around lens or lens hood to prevent light leaks.
- D. Attach the rear curtain to the hood back.



**CONDITIONS OF WARRANTY SERVICE**

- Free service for one year from the day of purchase if the problem is caused by manufacturing errors.
- The components and maintenance service fee will be charged if the warranty period has expired.

Free Service will not be Provided in the Following Situations: (\* Even if the product is still within the warranty period.)

- Damage caused by abuse or misuse, dismantling, or changes to the product not made by the company.
- Damage caused by natural disaster, abnormal voltage, and environmental factors etc.

## INTRODUCTION

Thank you for purchasing the ikan V8000 LCD Monitor. We know you will be satisfied with our “V” series monitors. Please visit [www.ikancorp.com](http://www.ikancorp.com) for more information on our current and future products including our award-winning fluorescent studio lights and light accessories.

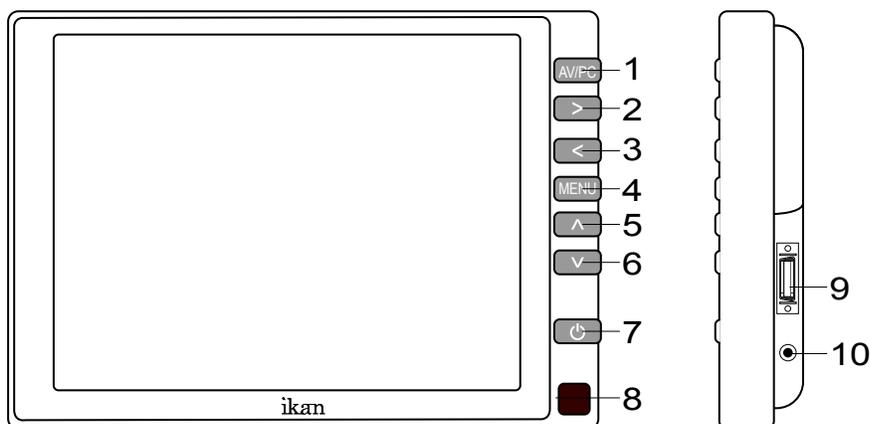
## PACKAGE INCLUDES

- V8000 LCD Monitor
- AC Power Adapter
- A/V Cable
- VGA Cable
- Remote Control



## GETTING STARTED

1. Getting power to the monitor.
  - a) Plug the AC adapter into the power jack on the bottom left of the rear of the monitor.
2. Connecting the A/V (audio/Video)
  - a) Plugging up the A/V cable to the bottom of the monitor gives you many modes for video input. (You can switch from these modes by pressing the “PC/AV” button on the monitor)



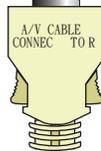
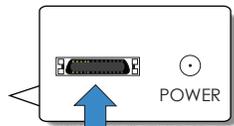
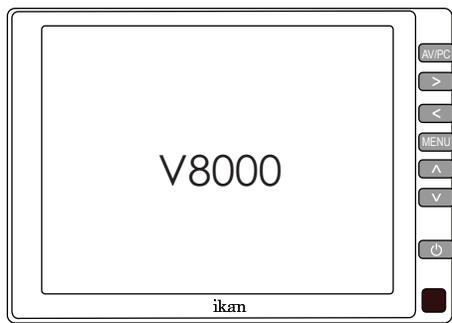
1.	AV/PC	Switch between AV or PC modes.
2.	>	Volume up; adjust the value of setting function.
3.	<	Volume down; adjust the value of setting function.
4.	MENU	Access to all monitor settings: Color, Function, OSD and etc.
5.	^	Selection key; adjust the value of setting function.
6.	v	Selection key; adjust the value of setting function.
7.	⏻	Power on/off.
8.		Infrared receiving window.
9.		AV input jack
10.		DC 12V input jack

Video Modes	Description
Video-1	The yellow AV cable is your Video-1
Video-2	The red AV cable is your Video-2
VGA-Mode	Using the VGA cable enables you to use you computer as a video source.

### NOTE:

#### Image Flip Instruction

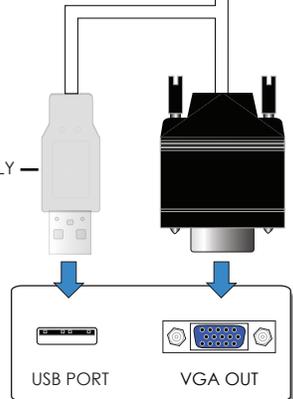
- ▶ Go to FUNCTION under MENU setting
  - Reset  
Back to original setting
  - LR Rotation  
Flip image horizontally
  - UD Rotation  
Flip image vertically



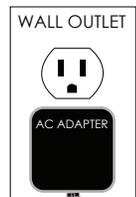
RCA CABLES (male)  
\*not included



FOR TOUCH SCREEN MODEL ONLY



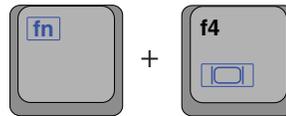
NOTEBOOK COMPUTER



**INTRODUCTION**

When using the PT2100 you should set up you computer to be in “Clone Mode” or “Mirror Mode”. We do this so the talent can see the exact same thing the teleprompter operator is viewing. In this guide we will go over some of the most common ways of achieving this. Before you start you should make sure you have the last drivers for your video card. You should visit the manufactures website the get these. We will go over the Nvidia , ATI, and Intel way of achieving this as they are what most computers are equipped with.

- 1)Fist thing to do is make sure that the monitor of the PT2100 is plugged in powered on and connected to the VGA port of you computer. (It’s the blue 15 pin connector on the back of your computer)
- 2)The easiest way to set up your computer if you are using a laptop is to use the hot keys. Most laptops have a set of keys you press at the same time to toggle between display modes. In this particular case the key combination is FN and the F4 key. (*see illustration*) You will press these keys until you get the same exact image on the PT2100 that you have on your laptop. The mode we are looking for is “Clone Mode”. Every laptop manufacturer seems to have a different key combination so you should check your user’s manual.

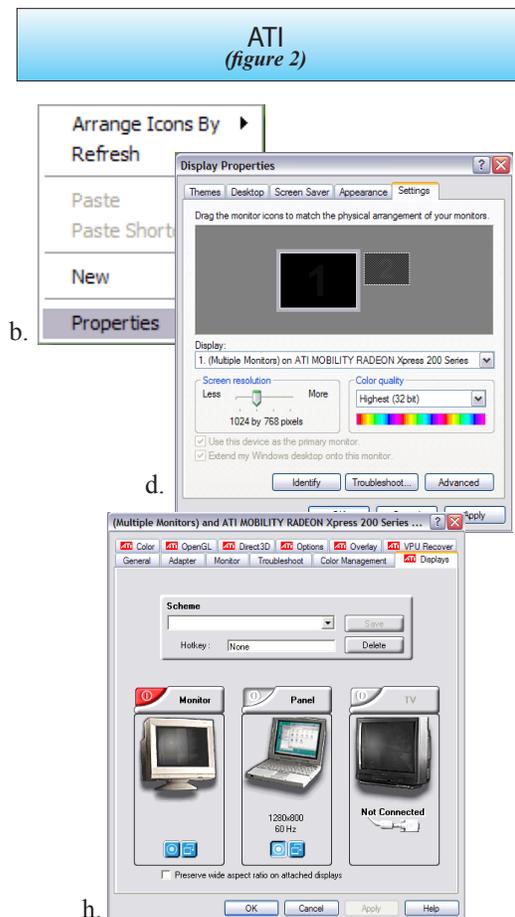
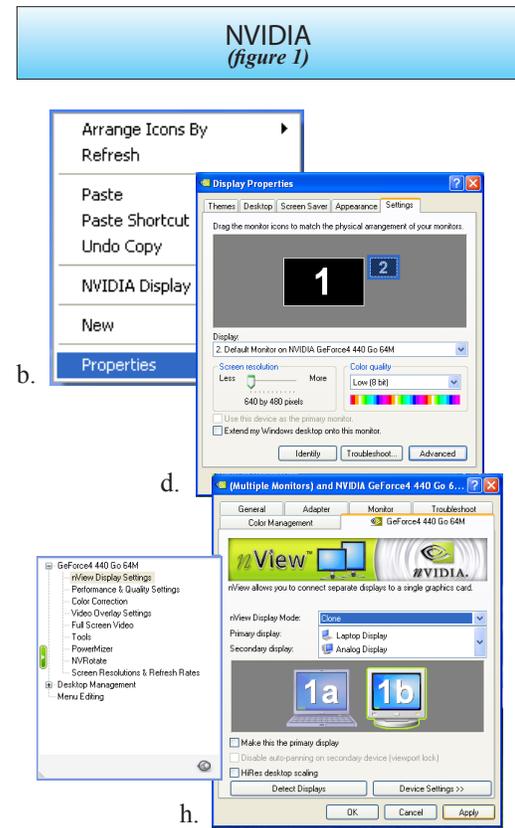


**NVIDIA** (*see figure 1*)

- 3)If the above step did not work or you are using a desktop computer then we can do it the longer method. (Nvidia)
  - a. Right-Click on your desktop
  - b. Choose properties
  - c. Click on the Settings tab
  - d. Change the resolution of your monitor to 800x600 or 1024x768 and press the apply button.
  - e. Now press the advanced button
  - f. Click on the tab labeled with the word GeForce or the Nvidia logo. (this may look different depending on your graphics card model.)
  - g. Click on “Nview Display Settings” on the left side.
  - h. On the right side choose Clone from the Nview Display Mode drop down box.
  - i. Click on the apply button.
  - j. You should be in clone mode now. Close all open windows.
  - k. You are now ready to start Prompter Pro V2.

**ATI** (*see figure 2*)

- 4)If step number 2 did not work or you are using a desktop computer then we can do it the longer method. (ATI)
  - a. Right-Click on your desktop
  - b. Choose properties
  - c. Click on the Settings tab
  - d. Change the resolution of your monitor to 800x600 or 1024x768 and press the apply button.
  - e. Now press the advanced button
  - f. Click on the Tab labeled with an ATI logo and the word “Displays”
  - g. Press the red button to the left of the word monitor. This will “turn on” your second ary monitor (which is the PT2100)
  - h. Press the small blue button with two squares overlapping each other. This is the “Clone Mode” button.
  - i. Now Press the apply button.
  - j. Your are now ready to start Prompter Pro V.2

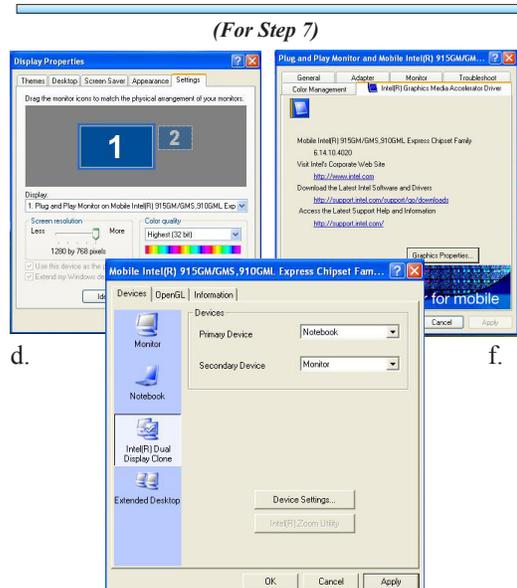
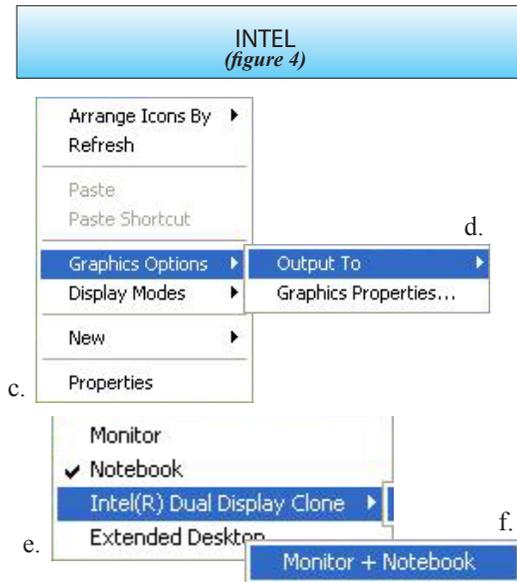
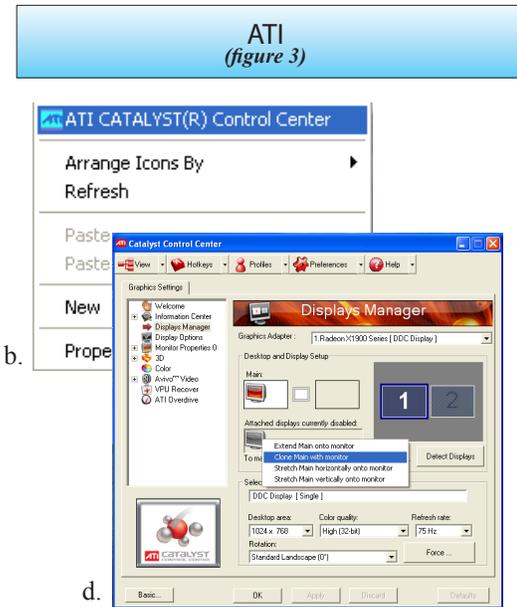


**ATI** (see figure 3)

- 5) If step number 2 did not work and you do not recognize the steps in step 4 but still have an ATI card and are using a desktop computer then follow these steps:
  - a. Right-Click on the desktop
  - b. Click on the “ATI CATALYST Control Center”
  - c. Click on the Displays Manager option on the left
  - d. Right-Click on the small grey picture of a monitor under the “Attached displays currently disabled” section
  - e. Choose Clone Main with monitor
  - f. Now click apply

**INTEL** (see figure 4)

- 6) If step number 2 did not work or you are using a desktop computer then we can do it the longer method. (Intel)
  - a. Make sure you are running at 1024x768 resolution
  - b. Right-Click on the desktop
  - c. Roll your mouse over Graphics Options
  - d. Roll your mouse over Output To
  - e. Roll your mouse over Intel Dual Display Clone
  - f. Click on Monitor + Notebook
  - g. You are now ready to start Prompter Pro V.2
- 7) There is another way to do it on the Intel graphics card:
  - a. Right-Click on your desktop
  - b. Choose properties
  - c. Click on the Settings tab
  - d. Change the resolution of your monitor to 800x600 or 1024x768 and press the apply button.
  - e. Now press the advanced button
  - f. Click on the “Intel Graphics Media Accelerator Driver” button
  - g. Click on the Intel Dual Display Clone button on the left.
  - h. Click on apply.
  - i. You are now ready to start Prompter Pro V.2



For additional help please call the ikan support team at 713-272-8822 or email us at support@ikancorp.com  
Office Hours: 9am - 6pm Central Time

## Installing Prompter Pro v2.0 on a PC

- Insert the CD in your CD-ROM on your computer.
- Open "My Computer" from your desktop.
- Double-click on "Prompter Pro 2.0" CD icon.
- Open the "Prompter Pro v2.0" folder and double-click on the "PC" folder.
- Double-click on the "Setup" icon.
- Follow the easy installation instructions.

## Installing Prompter Pro v2.0 on a MAC

- Insert the CD in your CD-ROM on your computer.
- Double-click on the "Prompter Pro v2.0" icon.
- Open "Prompter Pro v2.0" folder and double click on the "MAC" folder.
- Drag the folder named "Prompter Pro" into your applications folder.
- You are ready to start Prompting!

## Setting up Prompter Pro v2.0

If this is the first time installing any version of Prompter Pro you will be prompted to enter a serial number which is provided in the back of the CD case.

Keyboard shortcuts:	
F5	Stop / Start Scroll Up
F6	Stop / Start Scroll Down
F7	Go to top of prompt
F8	Go to end of prompt
F9/ cmd shift+up	Speed Down x10
F10/ cmd shift+dwn	Speed Up x10
F11/cmd+up	Speed Down
F12/cmd+dwn	Speed Up
Ctrl/cmd + O	Open File
Ctrl/cmd + S	Save File
Ctrl/cmd + H	Show / Hide Tool bar
ESC	Close Prompt Window
Up/Down Arrows	Speed Up/Down * Scroll Up/Down
Mouse shortcuts:	
Left Click/ cmd+click	Stop / Start Scroll (Start when tool bar is hidden)
Right Click/ ctrl+click	Show / Hide Tool bar
Mouse Wheel	Speed Up/Down * Scroll Up/Down

Main Menu Options:	
Open File	Allows you to browse you computer for a file.
Show Prompt	Displays the file you are currently working on.
New File	Create a new file for prompting.
Save File	Save the progress of your file.
Demonstration	Puts the software in demonstration mode.
Setup	Allows you to toggle the font and BG color.
Exit	It will exit from the program.

\* **(PC)** To change the color of the font simple enter the file that you want to prompt. Then highlight the word or letter and right click on the mouse **(ctrl+click on MAC)** and a color palette will appear.

\* Prompter Pro v2.0 supports both RTF files and Text files.

\* For any additional questions about Prompter Pro v2.0 please call us at 713-272-8822.

**F.A.Q.**

Q: I was told that the PT2100 monitor can be powered by a professional battery adaptor. What part do I need to order?

A: The correct part designation for the Pro Battery Kit that you will need to order is the PBK2100-S (V-Mount) or the PBK2100-A (Gold Mount). These parts can be found by clicking on the Accessories tab above.

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Q: I recently purchased a PT2100 and the User Guide does not match what I received in the box.

A: Some early models of the PT2100 were shipped with the previous version's User Guide. You can download the newly revised PT2100 User Guide at [www.ikancorp.com](http://www.ikancorp.com).

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Q: I have assembled my PT2100 and I have some parts left over. What do these belong to?

A: First, you can double-check the assembly of the PT2100 to verify that each piece is in its correct placement.

Then, you can refer to the parts listing. There are two (2) larger pieces included which are "Optional" bracketry and not necessary for the operation of the PT2100. These are Part O: 8" T-Slot with Metal Bracket and Part R: 100mm Mounting Bracket. These pieces are included as a convenience to the user (for Part O) and for usage with optional, separately purchased accessories, such as the Pro Battery Plates (for Part R).

Section 8B of the User Guide can guide you through the assembly of Part O.

Part R can be mounted once the entire assembly has been built. It will slide on to the end and serves as the bracket for a separately purchased Pro Battery Plate. When mounted with the Plate and a Pro Battery, this can also help serve as a counter-balance for the rear of the teleprompter.

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Q: Will my PT2100 work with the Ikan Pro Battery Packs?

A: Yes. The monitor used for the PT2100 is the V8000, which can take 12-24 volts. This will allow for compatibility with the V-Mount or Gold Mount Pro Batteries and most power systems.

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Q: How do I flip the image on my PT2100 monitor?

A: There is a detailed instruction sheet to flip the image on the PT2100 monitor which can be downloaded at [www.ikancorp.com](http://www.ikancorp.com).

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Q: How do I set-up my computer for the PT2100?

A: There is a detailed Quick Start Guide which can be downloaded at [www.ikancorp.com](http://www.ikancorp.com) with instructions on setting up your computer for the PT2100.